



Department of Oklahoma
2311 N Central Ave STE 1000B
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Phone (405) 521-0758
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www.okdav.org

MEMORANDUM

To: Department of Oklahoma
Chapters and Members

From: Danny Oliver, Adjutant

Subject: Job Announcement –Part Time Department Service Officer
Oklahoma City VAMC

Date: October 13, 2016

I am requesting applications from any interested party for the Department Service Officer position.

Educational and experience: Certified Chapter Service Officer minimum 1 year. High School diploma or GED equivalent. Communication skills both written and oral are paramount. A working knowledge of Microsoft Word and Excel is preferred.

Anyone interested in applying for the position may submit their resume by one of the following; facsimile 405-557-0252 - email to danny@okdav.org or mail to 2311 N Central Ave Ste. 1000B, Oklahoma City, OK 73105.

The application period for this position will remain open until October 18, 2016.

For specific questions regarding this position you may contact Danny Oliver at 918-261-9233.

Danny Oliver
Adjutant

Cc: File