



Department of Oklahoma
14083 S State HWY 51 #112
Coweta, OK 74429
Phone (405) 521-0758
Fax (888) 407-3302
www.okdav.org

MEMORANDUM

To: Department of Oklahoma
Chapters and Members

From: Danny Oliver, Adjutant

Subject: Job Announcement –Part Time Department Service Officer
Oklahoma City VAMC

Date: October 10, 2017

I am requesting applications from any interested party for the Department Service Officer position.

Educational and experience: Certified Chapter Service Officer minimum 1 year. High School diploma or GED equivalent. Communication skills both written and oral are paramount. A working knowledge of Microsoft Word and Excel is preferred.

Anyone interested in applying for the position may submit their resume by one of the following; facsimile 405-557-0252 - email to danny@okdav.org or mail to 14083 S State HWY 51 #112, Coweta, OK 74429.

The application period for this position will remain open until October 20, 2017.

For specific questions regarding this position you may contact Danny Oliver at 918-261-9233.

Danny Oliver
Adjutant

Cc: File